

POLICY: 400.31

## IDENTIFICATION BADGES

The Fort Dodge Community School District is continually striving to improve the safety and security of the students, employees, and guests of the District. The implementation of this employee/visitor identification badge policy is in keeping with that effort.

All employees will be issued and must display a District approved photo-identification badge. Visitors must report to the administrative office of the building they wish to visit and they will be issued a District approved visitor's pass. Volunteers and others who are regularly present at school sites will be issued photo or special volunteer badges.

The identification badges are to be worn during school hours and at any time the individual is serving in an official capacity in school or at school activities within the District. Individuals representing the District and its programs off campus are encouraged to wear their badge.

Individuals who refuse to wear the District issued photo-identification badge will be subject to disciplinary procedures as defined in the procedures for this policy.

Adopted: 10/08/02

Revised: 6/14/10

Reviewed: 5/29/12, 1/9/17, 09/26/22